

# MOVE-OUT CLEANING & INSPECTION CHECKLIST:

Property Address: \_\_\_\_\_

Tenants Name: \_\_\_\_\_

Move-Out Date: \_\_\_\_\_

**Tip:** Many of these deep cleaning tasks can be completed well in advance of your move-out date. Getting a head start will make the final cleaning process much easier and less stressful.

## General Cleaning (All Rooms)

- Wash all dirty marks and scuffs from walls, doors, ceilings, and inside closets and shelves.
  - Have all carpets professionally cleaned (provide receipt if required).
  - Clean windows, including window frames, tracks, and sills.
  - Vacuum carpets or rugs thoroughly.
  - Sweep and mop all floors (damp mop hardwood floors).
  - Dust and wipe out heat registers and vents.
  - Clean baseboards and molding.
  - Dust and clean light fixtures and ceiling fans.
  - Vacuum and wipe dust from blinds.
  - Dust or vacuum all curtains and drapes.
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## Kitchen

- Stove & Oven:
  - Thoroughly clean stove, including burners, drip pans, and under the elements.
  - Clean the oven (including oven racks, broiler pan, and door).
  - Wipe down the range hood, including the filter.
- Refrigerator & Freezer:
  - Defrost (if necessary) and clean inside and outside of fridge and freezer.
  - Wash all shelves, drawers, and ice trays.

- Move the fridge out and clean underneath and behind it.

Cabinets & Countertops:

- Clean and wipe all kitchen cabinets and drawers inside and out.
- Wipe down all countertops and backsplashes.

Other:

- Clean the sink and polish fixtures.
  - Wipe down dishwasher (inside and out).
  - Remove and clean any grease or splatters from walls or ceilings.
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### **Bedroom #1**

- Wash all dirty marks and scuffs from walls, doors, ceilings, closets, and shelves.
  - Clean windows, including window frames, tracks, and sills.
  - Vacuum carpets or rugs thoroughly.
  - Sweep and mop floors (damp mop hardwood floors).
  - Dust and wipe out heat registers and vents.
  - Wipe down baseboards and molding.
  - Vacuum and wipe dust from window blinds.
  - Dust or vacuum all curtains and drapes.
  - Dust and clean light fixtures and ceiling fans.
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### **Bedroom #2**

- Wash all dirty marks and scuffs from walls, doors, ceilings, closets, and shelves.
  - Clean windows, including window frames, tracks, and sills.
  - Vacuum carpets or rugs thoroughly.
  - Sweep and mop floors (damp mop hardwood floors).
  - Dust and wipe out heat registers and vents.
  - Wipe down baseboards and molding.
  - Vacuum and wipe dust from window blinds.
  - Dust or vacuum all curtains and drapes.
  - Dust and clean light fixtures and ceiling fans.
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### **Bedroom #3**

- Wash all dirty marks and scuffs from walls, doors, ceilings, closets, and shelves.
  - Clean windows, including window frames, tracks, and sills.
  - Vacuum carpets or rugs thoroughly.
  - Sweep and mop floors (damp mop hardwood floors).
  - Dust and wipe out heat registers and vents.
  - Wipe down baseboards and molding.
  - Vacuum and wipe dust from window blinds.
  - Dust or vacuum all curtains and drapes.
  - Dust and clean light fixtures and ceiling fans.
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### **Bedroom #4**

- Wash all dirty marks and scuffs from walls, doors, ceilings, closets, and shelves.
  - Clean windows, including window frames, tracks, and sills.
  - Vacuum carpets or rugs thoroughly.
  - Sweep and mop floors (damp mop hardwood floors).
  - Dust and wipe out heat registers and vents.
  - Wipe down baseboards and molding.
  - Vacuum and wipe dust from window blinds.
  - Dust or vacuum all curtains and drapes.
  - Dust and clean light fixtures and ceiling fans.
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### **Bathrooms**

- Wash all walls, doors, ceilings, and shelves.
  - Clean windows, frames, and sills.
  - Vacuum or sweep floors, then mop thoroughly.
  - Scrub and disinfect bathtub, shower, tile walls, toilet, and sink.
  - Clean and polish all fixtures and mirrors.
  - Clean grout and caulking; remove mold/mildew stains.
  - Wipe down inside and outside of all cabinets and drawers.
  - Remove any hair or debris from drains.
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### **Laundry/Utility Room**

- Clean washer and dryer (inside and out, including lint trap).
  - Sweep and mop floors.
  - Wipe hot water tank and furnace (if accessible and visibly dirty).
  - Wash walls, doors, and shelves.
  - Clean windows and sills.
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### **Garage & Exterior Areas**

- Wipe down exterior doors and mailbox.
  - Clean windows.
  - Sweep or vacuum the garage (use a leaf blower if needed).
  - Return all landlord items to their proper place (lawnmower, rake, shovels, etc.).
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### **Yard & Outdoor Responsibilities**

- Mow the lawn, trim the edges, and rake leaves.
  - Shovel snow (if applicable).
  - Clean flower beds (if moving out at the end of the season).
  - Remove any pet waste from the yard.
  - Remove all personal items and garbage.
  - Clean out the garden shed.
  - Ensure all garbage and recycling is in the correct bins.
  - Place city garbage bins in the alley for pickup.
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### **Repairs & Maintenance Issues**

Please list any necessary repairs or maintenance concerns (e.g., leaky faucets, hot water tank issues, window leaks, etc.):

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### **Important Notice to Tenants**

- The landlord may deduct charges from your security deposit for any cleaning responsibilities left incomplete upon move-out.

- Current market rates for cleaning services start at \$100 per hour.
- Normal wear and tear is acceptable, but the property must be left in a clean and presentable condition.
- You will be charged for any damage beyond normal wear and tear.
- For further information on your move-out responsibilities, contact your local Landlord and Tenant Advisory Board.